

**Annual Return
Forestry Corporation of New South Wales
pursuant to condition 33 of the
Coastal Integrated Forestry Operations Approval**

Approval Name	Coastal IFOA
Approval Holder	Forestry Corporation of NSW
Reporting Period	16/11/2020 to 16/11/2021

This annual return must be received by the EPA within 60 days after the end of the reporting period (Note: the EPA will provide the approved annual return form at the end of each reporting period).

It is a requirement of condition 33.4 of the approval, that FCNSW retains a copy of each annual return submitted to the EPA, for at least four years after the annual return was required to be submitted to the EPA.

Completed Annual Returns are published on the EPA public register.

Please send your completed Annual Return by **Registered Post** to:

**Executive Director
Regulatory Operations, Regional
Environment Protection Authority
Locked Bag 5022
Parramatta NSW 2124**

This Annual Return requires completion of sections A to F. Use the checklist below to ensure that you have completed your Annual Return correctly.

CHECKLIST		
<input checked="" type="checkbox"/>	Section A	Statement of compliance with the conditions of the approval
<input checked="" type="checkbox"/>	Section B	Monitoring summary
<input checked="" type="checkbox"/>	Section C	Complaints summary
<input checked="" type="checkbox"/>	Section D	Statement of compliance – requirement to prepare Incident Response Management Plan (IRMP)
<input checked="" type="checkbox"/>	Section E	Statement of compliance – orders made under the <i>Biodiversity Conservation Act 2016</i> (BC Act)
<input checked="" type="checkbox"/>	Section F	Other information required by Protocol 2
<input checked="" type="checkbox"/>	All	Attachments are legible, identifiable, and labelled per instructions.
<input checked="" type="checkbox"/>	All	All names, personal details and contact information have been redacted, de-identified, or removed.

☒	All	All web links are direct (requiring no additional navigation) where possible, and up to date.
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A. Statement of Compliance with the conditions of the approval

1. Is the Compliance Register, containing the information detailed in Protocol 1.3, available on a publicly accessible web site, as required by the approval (Protocol 35.4)?

Yes

2. If you answered **yes** to question 1, please indicate clearly the web address where the Compliance Register can be accessed:

www.forestrycorporation.com.au/about/right-to-information

https://www.forestrycorporation.com.au/_data/assets/excel_doc/0004/1301737/EPA-Compliance-Register-Data-Dump-16-11-19-to-16-11-20-1.xlsx

Note: Under 'Information available under the Coastal Integrated Forestry Operation Approval (CIFOA)' select the 'Compliance Register' link. A direct link cannot be provided as the Register downloads as an excel file.

3. Please attach a **dated** copy of the Compliance Register, in Microsoft excel format, for the reporting period as it appeared on the date of the conclusion of the reporting period to which it applies. Please clearly label the document "Attachment A: Compliance Register".

Please refer to 'Attachment A – Compliance Register Data Export (5-07-2022).

4. If you answered **no** to question 1, please explain in the text box below how it has been made publicly available, as required by the approval.

N/A

5. Please describe the framework or procedure for determining what constitutes a non-compliance, including the criteria for inclusion of incidents in the register.

- Instances of potential non-compliance with the CIFOA are assessed against the Standard Operating Procedure.
- These identified instances of potential non-compliance are then entered into the system, whereby they are assessed and reviewed by functional managers and the Compliance and Assurance Team.
- Where non-compliances against the CIFOA are confirmed they are formally recorded on Forestry Corporations Compliance Register.

- As per Protocol 1.3, all instances of non-compliance with the CIFOA are entered into the Compliance Register within 14 days of Forestry Corporation becoming aware.

B. Monitoring Summary

Monitoring summary reporting is required for programs and activities under the Coastal IFOA Monitoring Program, commencing in 2021.

1. Please attach a detailed description of progress undertaken to date specifically addressing how the monitoring program meets **each of the requirements** outlined in 38.3(1)(a-g) of the Protocols.
2. Alternatively, you may choose to attach a copy of the most recent report produced for the purposes of satisfying requirements under 38.4.
3. Please clearly label the document produced for the purposes of satisfying items 1 or 2 above, "Attachment B: Monitoring Summary".

The document 'Coastal IFOA – Annual progress report – July 2022.pdf' downloaded from the NRC CIFOA Monitoring website has been included as per option 2 above, and has been renamed Attachment B Monitoring Summary as required.

C. Complaints Summary

1. Is the Complaints Register available on a publicly accessible web site?

Yes

2. If you answered **yes** to question 1, please indicate clearly the web address where the complaints register can be accessed:

www.forestrycorporation.com.au/about/right-to-information

https://www.forestrycorporation.com.au/_data/assets/excel_doc/0003/1301736/Complaints-Register-16-11-19-to-16-11-20-For-Internet.xlsx

Note: Under 'Information available under the Coastal Integrated Forestry Operation Approval (CIFOA)' select the Complaints Register' link. A direct link cannot be provided as the Register downloads as an excel file.

3. Please attach a **dated** copy of the Complaints Register, in Microsoft excel format, **as it appeared on the date of the conclusion of the reporting period to which it applies**. Please clearly label the document "Attachment C: Complaints Summary".

Please refer to 'Attachment C – Complaints Register (5-07-2022).

- If you answered no to question 1, please explain in the text box below why it has not been made publicly available, as required by the approval.

N/A

- Please describe the complaint handling process, including details of the source/s of complaints (i.e. the method/s of receiving complaints), and confirm whether the complaints register submitted is presumed exhaustive; that is, that it includes a record for every complaint received regardless of method.

- As per Protocol 1.4, all complaints that allege a non-compliance with a condition of the CIFOA are entered into the Complaints Register.
- Complaints may be received either verbally (in person/via phone) or written (email/regular mail).
- Complaints that allege a non-compliance with a condition of the CIFOA are entered into the Complaints Register within five (5) days of receipt.
- All levels of staff have access to the Complaints Register for data entry.

D. Statement of Compliance – Requirement to prepare Incident Response Management Plan (IRMP)

- Have you prepared an IRMP for the Coastal IFOA region under condition 35 of the approval?

No

- If you answered **yes** to question 1, is the IRMP available on a publicly accessible web site?

N/A

- If you answered yes to question 2, please indicate clearly the web address where the IRMP can be accessed:

N/A

E. Statement of Compliance – orders made under the *Biodiversity Conservation Act 2016 (BC Act)*

Complete the table below with details for all orders issued to FCNSW under the BC Act, adding rows as necessary.

Order type	Date of order	State Forest where the order was issued	Details of the IFOA alleged to	Action taken to

			have not been complied with	prevent recurrence
Nil	N/A	N/A	N/A	N/A

F. Any other statement, summary or information required by Protocol 2: Annual plans and reports

1. Please attach a dated copy of the *annual plan* that sets out the planned forestry operations for the **upcoming** financial year, as it appeared when it was prepared at the commencement of the reporting period to which it applies (20 June 2021), per the approval.

Please refer to Attachment D – Annual Plan.

- i. Please attach or include a list of any subsequent variations that have been made to that version since commencement of reporting period.

Refinements, alteration and changes are made to plans throughout the planning process which may result in changes to the annual plan. These changes are in response to weather, market conditions, forest access, community discussions and a range of other factors. These changes as examples include alterations in planned operational commencement or cessation dates, variation in plan extents or updated plan details. As these changes to the annual plan are available on Plan Portal, a 'live' annual plan for the upcoming 12 months is continually available reflecting the ongoing and continual planning throughout the year. As a result of the live and continuous access to the annual plan, it is impractical to detail all changes to the plan of operations, however as examples a selection of changes have been provided in the table below.

Plan Name	Update reason
RP_BROKEN_BAGO_24_25_26_27_BULLS_GROUND_13_2020	revised commencement or cessation dates
RP_YARRATT_1_2_3_4_5_2021	revised commencement or cessation dates
HP_YARRATT_1_2_3_4_5_2020	revised commencement or cessation dates
HP_YARRATT_6_7_8_9_10_11_2021	revised commencement or cessation dates
RP_YARRATT_6_7_8_9_10_11_2021	revised commencement or cessation dates
HP_BULGA_41_43_2021	new plan
HPRP_YAMBULLA_268A_2021	new plan
RP_BULLS_GROUND_5_6_13_BROKEN_BAGO_26_2021	new plan
RP_CHERRY_TREE_5_6_7_2021	new plan
HP_WHIPORIE_6_7_8_9_2020	new plan

RP_TAMBAN_012_013_014_015_2020	new plan
HP_BULAHDELAH_35_36_37_39_40_41_2021	revised commencement or cessation dates
HP_WEDDING_BELLS_4_6_7_8_9_10_11_11_13_14_29_2020	revised commencement or cessation dates
HP_BACHELOR_1_2_2021	revised commencement or cessation dates
HP_CAMIRA_7_8_9_10_11_2022	revised commencement or cessation dates
HP_CHERRY_TREE_3_4_2021	revised commencement or cessation dates
HP_EWINGAR_66_67_68_69_70_74_2020	revised commencement or cessation dates
HP_RICHMOND_RANGE_2_2022	revised commencement or cessation dates
RP_WEDDING_BELLS_4_6_7_8_9_10_11_11_13_14_29_2020	new plan
HP_BULLS_GROUND_5_6_13_BROKEN_BAGO_26_2021	new plan
HP_WANG_WAUK_8_9_2021	new plan
RP_BULLS_GROUND_5_6_13_BROKEN_BAGO_26_2021	new plan
RP_Conglomerate_23_2021	new plan
HP_CAIRNCROSS_10_11_2021	new plan
HP_BOM_BOM_1_2_4_2021	new plan
HP_EWINGAR_73_75_76_77_79_2021	new plan

- ii. Please provide an explanation, citing examples, of how the Annual Plan demonstrates planning to reduce cumulative impacts of forestry operations in the Coastal IFOA region, per Protocol 2.2(4)(a) and Chapter 3 Division 2 of the approval.

Planning forest harvesting across a diverse forest estate requires significant review, adjustment, refinement and flexibility to ensure the range of forest products required by the community are produced within the supply catchments for processing facilities, while complying with over-arching supply constraints identified within the CIFOA. As the EPA are aware, the Plan of Operations is a live document under constant flux resulting from implications of weather, planning timeframes, market conditions and a range of other factors. Examples of how the Plan of Operations demonstrates reduction in cumulative impact is demonstrated by the range and number of forests and compartments within the Plan of Operations, highlighting the dispersal of forest operations in time and space, across a range of tableland, foothills and coastal forests, management zones and timber supply catchments. Similarly, the varied estimated volumes to be realised from these operations highlight a diverse range of forest productivities, forest types and timber species contributing to the supply of timber to NSW communities.

- iii. Please also include a **direct** link to the *annual plan* as provided for public access.

<https://planportal.fcns.w.net/Reports>

Note: Select 'Plan Summary' from the list of files available. The link above is not direct link to the Annual Plan as the Annual Plan is not archived, but maintained as a live plan within the Plan Portal.

2. Please attach a copy of the *annual timber and biomaterial report* required by the approval relevant to the reporting period.

Please refer to Attachment F – Annual Biomaterial Report.

- i. Is the *annual timber and biomaterial report* available on a publicly accessible website?

Yes

- ii. If **yes**, please indicate clearly the web address where it can be accessed:

<https://app.powerbi.com/view?r=eyJrIjoieYzY0ZDA5MzltZmVkMS00ZDYwLThmYzctZml1NTk3OWRIMjM4liwidCI6IjdlODcyMjA5LWY3MGItNDU3OC1hNzk5LTA4YTdjZjAzODI3NSJ9&pageName=ReportSectionb205a71ea08442149221>

Note: Select 'Open' then click on the 'Timber Products' tab. Select the 'Biomaterials Report ii) Products' and the 'Biomaterials Report i) Areas links.

- iii. Please provide a description of the framework or procedure for recording and maintaining records of timber volumes.

Please refer to Attachment G - Harvest Contractor Code of Procedure for Mill Door Sales SOP. FCNSW's data is stored in our Data Warehouse.

- iv. Has the *annual timber and biomaterial report* included each of the details described under Protocol 2.4(1)(a)(i)(A-L) and (ii)(A-H)?

Yes

- v. Please provide an explanation as to why the details of any of the elements required under Protocol 2.4(1)(a)(i)(A-L) and (ii)(A-H) have been omitted.

N/A

G. Signature and Certification

This Annual Return may only be signed by an employee of FCNSW not below the General Manager or equivalent.

It is an offence to supply any information in this form that is false and misleading in a material respect, or to certify a statement that is false or misleading in a material respect. There is a maximum penalty of \$250,000 for a corporation or \$120,000 for an individual.

I

- Declare that the information in the Monitoring Summary in Section B, Complaints Summary in Section C, and other information in Section F and any pages attached to these sections is correct and not false or misleading in a material respect, and
- Certify that the information contained in sections A, D and E and any pages attached to these sections is correct and not false or misleading in a material respect.

NAME:	Daniel Tuan
POSITION:	General Manager Hardwood Forest Division
REPORTING PERIOD:	16/11/2020 to 16/11/2021

SIGNATURE AND
DATE:

29/08/2022

PLEASE ENSURE THAT ALL APPROPRIATE BOXES HAVE BEEN COMPLETED AND THAT THE CHECKLIST ON PAGE 1 OF THE ANNUAL RETURN HAS BEEN COMPLETED.